



# Alexandria Transit Company Board of Directors Meeting



Wednesday, April 12, 2017

5:30 p.m.

Alexandria City Hall: City Council Workroom - #2410

## Meeting Agenda

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<b>#1</b>	<b>Public Comment</b>	
<b>#2</b>	<b>Readings by the DASHing Words in Motion Poetry Winners</b>	Paul R. Abramson Chairman
<b>#3</b>	<b>Consideration of Meeting Minutes Approval</b> March 8, 2017	All
<b>#4</b>	<b>Chairman's Report</b>	Paul R. Abramson Chairman
<b>#5</b>	<b>T&amp;ES Directors Report</b>	Yon Lambert Director, T&ES
<b>#6</b>	<b>DASH General Managers Report</b> a) Management Report b) Monthly Performance Report c) Operating Report d) Fiscal Reports	Josh Baker General Manager
<b>#7</b>	<b>Public Hearing and Final Review/Discussion</b> <b>2018 Transit Development Program (TDP)</b>	Paul R. Abramson Josh Baker
<b>#8</b>	<b>Report of the Nominating Committee and Election of Officers</b>	Paul R. Abramson Chairman
<b>#9</b>	<b>New Business</b> a) City Managers Budget b) Hybrid vs. Clean Diesel Capital Discussion	All
<b>#10</b>	<b>Old Business</b> a) Update on SafeTrack DASH Shuttle Impact b) Update on SafeTrack DASH Shuttle Feedback	Josh Baker General Manager
<b>#11</b>	<b>Next Meeting Date &amp; Adjournment</b>	

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## **ATC Board Agenda Detail**

**Agenda Item #:** 3  
**Item Title:** March 8, 2017 Minutes

**Contacts:** Fatima Ahmed  
**Attachments:** None  
**Customer Impact:** None  
**Board Action:** Consideration of Approval



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### **ALEXANDRIA TRANSIT COMPANY BOARD OF DIRECTORS MINUTES**

The Chairman convened the regular monthly meeting of the Alexandria Transit Company Board of Directors at 5:32 p.m. on Wednesday, March 8, 2017, in City Hall, City Council Workroom 2410.

#### **MEMBERS PRESENT**

Paul Abramson, Chairman  
Emily Baker  
Chieko Clarke  
David Kaplan  
Stephen Klejst  
Yon Lambert  
Meredith MacNab  
Laura Triggs

#### **MEMBERS ABSENT**

Kerry Donley

#### **ATC OFFICERS AND STAFF PRESENT**

Josh Baker, CEO/General Manager  
Raymond Mui, Acting Assistant General Manager  
Rick Baldwin, Director of Safety & Training  
Marvin Johnson, Director of Finance & Administration  
John Lanocha, Director of Maintenance  
Lorenza Myers, Director of Operations  
Justin Isbell, Transit Analyst  
Martin Barna, Senior Scheduler/Planner  
Fatima Ahmed, Interim Secretary

#### **OTHERS PRESENT**

Richard Lawrence, Department of Planning & Zoning  
Carrie Sanders, T&ES  
Allan Fye, T&ES  
Alyssa Ha, OMB  
Bob MacNab, City of Alexandria Resident



### **Public Comment**

No one from the public requested to speak.

### **Consideration of the Minutes of the January 11, 2017 Minutes**

Minutes from the February 8, 2017 regular monthly meeting were presented for approval. Upon a motion by Mr. Lambert, seconded by Ms. Triggs, the minutes were approved, as written.

### **Chairman's Report**

The Chairman introduced Mr. Richard Lawrence as the City Manager designee to the Board, replacing Ms. Emily Baker in April 2017. The Chairman welcomed Ms. Chieko Clarke as a new Board member. The Chairman informed the Board of the Annual Stockholders meeting scheduled for March 14, 2017. The Chairman asked two Board members to volunteer for the Nominating Committee to provide a slate of officers for the Board to consider in accordance with ATC By-Laws. Mr. Lambert and Ms. MacNab volunteered. The Chairman will provide the Board with the designated slate of officers for appointment. The Chairman reported that Mr. Klejst received a proposal from Mr. Jim Stockmal, the President of the Association of Strategic Planning. Mr. Klejst welcomes feedback to adjust the items in the proposal provided to the Board.

### **T&ES Director's Report**

Mr. Lambert reported on SafeTrack impacts that will affect services in the next month.

### **DASH General Manager's Report**

Mr. Baker provided a summary of the funding level and the impacts it presents to DASH regarding the City Manager's Proposed Budget for Fiscal Year 2018. The Chairman will prepare a memorandum to City Council on behalf of the ATC Board of Directors.

### **Introduction of Part II (Budget) of the 2018 Transit Development Plan (TDP)**

Mr. Baker introduced Part II of the 2018 TDP and provided highlights of the updated TDP based on the City Managers Proposed Budget. Mr. Baker reported the Capital Improvement Program (CIP) reductions affecting the DASH Bus Replacements from six to four vehicles. Mr. Lanocha reported on the impact of the DASH hybrid battery pack replacements budget reduction of \$150, 000. The Chairman will prepare talking points to provide to City Council.

### **Review of DRPT Grant Resolutions**

The Board reviewed the General Manager's VDRPT Grant Program Resolutions. On a motion by Mr. Kaplan, seconded by Ms. MacNab, the Board approved the amended resolutions.

### **Review of Action Items**

Mr. Baker proposed to discuss outstanding action items directly with the Board to ensure items listed are tracked and completed.



### **Other Business**

Mr. Baker reported on the DASH SafeTrack Plan, the Board/GM Communication Methods, the GM's Role with External Organizations and the Online Grant Administration (OLGA) Access Permission. The Chairman asked for a motion to approve OLGA Access Permission. On a motion by Ms. MacNab, seconded by Mr. Lambert, the Board approved the General Manager's OLGA Access.

### **Next Meeting**

The next ATC Board meeting will be held on Wednesday, April 12, 2017, 5:30 p.m., at City Hall City Council Workroom 2410.

### **Adjournment**

There being no further business coming before the Board, the Chairman asked for a motion to adjourn. On a motion by Ms. Triggs, seconded by Mr. Lambert, the meeting adjourned at 7:21 p.m.

Minutes submitted by  
Fatima Ahmed, Interim Secretary



**ATC Board Agenda Detail**

**Agenda Item #:** 4  
**Item Title:** Chairman's Report  
**Contacts:** Paul R. Abramson  
**Attachments:** None  
**Customer Impact:** None  
**Board Action:** None / FYI

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**Report by the ATC Chairman**



**ATC Board Agenda Detail**

**Agenda Item #:** 5  
**Item Title:** T&ES Director's Report  
**Contacts:** Yon Lambert  
**Attachments:** None  
**Customer Impact:** None  
**Board Action:** None / FYI

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**Report by the T&ES Director**



**ATC Board Agenda Detail**

**Agenda Item #:** 6  
**Item Title:** DASH General Managers Report  
**Contacts:** Josh Baker, General Manager  
**Attachments:** None  
**Customer Impact:** None  
**Board Action:** None/FYI



**6a Summary: Monthly Management Report**

MANAGEMENT REPORT  
FOR THE MONTH OF FEBRUARY 2017

- A. RIDERSHIP:** Total system ridership for the month decreased by 3.0% from last February, with 280,794 passengers. Weekday ridership averaged 11,233 passengers, a decrease of 9.3%. Average Saturday ridership decreased by 0.4%. Average Sunday ridership increased by 3.8%.
  
- B.** Without the King Street Trolley, total ridership decreased by 5.3% from last February, with 234,020 passengers. Weekday ridership averaged 9,801 passengers, a decrease of 11.3%. Average Saturday ridership increased by 2.3% and average Sunday ridership decreased by 3.8%.
  
- C. SAFETY:** DASH experienced two preventable vehicle accidents during the month.
  
- D. TRANSPORTATION:** On-time performance in February: 96.1%  
(FY15 Industry Average: 83.6%)
  
- D. MAINTENANCE:**  
  
Average miles between road calls: 14,238  
(FY15 Industry Average: 10,357)  
Average miles between equipment related calls: 17,086
  
- E. PRESIDENT'S DAY PARADE:** On February 20, 2016 Dash provided a shuttle for the parade in which passengers were transported from Eisenhower Ave. to Washington St. 7 buses provided for the service and 240 passengers were transported.



**6b Summary: Monthly Performance Report**

Alexandria Transit Company

**Monthly Performance**

**February 2017**

February 2017	Total	AT1	AT2	AT3	AT4	AT5	AT6	AT7	AT8	AT9	AT10	AT3-4	BRAC AT2X	Trolley	Other	
<b>WEEKDAY</b>																
Total Passengers	235,888	29,358	28,173	13,815	10,887	23,058	15,658	11,617	51,802	7,469	8,847	977	3,410	30,073	744	
Daily Passengers	11,233	1,398	1,342	658	518	1,098	746	553	2,467	356	421	47	162	1,432	n/a	
Passengers Per Mile	1.8	1.7	1.8	1.6	1.4	1.3	1.6	1.1	2.5	0.8	1.8	0.6	0.9	9.0	n/a	
Passengers Per Rev Hr	20.0	19.4	19.0	22.8	19.7	15.1	19.9	11.8	25.7	9.1	19.9	8.2	11.6	51.9	n/a	
<b>SATURDAY</b>																
Total Passengers	29,415	4,752	2,062	n/a	n/a	4,098	n/a	n/a	5,977	881	1,520	239	n/a	9,886	0	
Daily Passengers	5,883	950	412	n/a	n/a	820	n/a	n/a	1,195	176	304	48	n/a	1,977	0	
Passengers Per Mile	2.0	2.2	1.2	n/a	n/a	0.9	n/a	n/a	2.4	0.8	1.4	0.4	n/a	11.5	0.0	
Passengers Per Rev Hr	22.1	25.4	14.5	n/a	n/a	11.9	n/a	n/a	25.7	8.3	13.8	5.1	n/a	61.8	0.0	
<b>SUNDAY</b>																
Total Passengers	15,491	1,758	1,567	n/a	n/a	1,324	n/a	n/a	3,307	n/a	530	190	n/a	6,815	0	
Daily Passengers	3,873	440	392	n/a	n/a	331	n/a	n/a	827	n/a	133	48	n/a	1,704	n/a	
Passengers Per Mile	2.3	1.8	1.4	n/a	n/a	0.8	n/a	n/a	1.9	n/a	1.7	0.4	n/a	11.1	n/a	
Passengers Per Rev Hr	24.6	19.9	16.7	n/a	n/a	9.0	n/a	n/a	22.4	n/a	15.9	6.3	n/a	59.0	n/a	
<b>TOTAL</b>	<b>280,794</b>	<b>35,868</b>	<b>31,802</b>	<b>13,815</b>	<b>10,887</b>	<b>28,480</b>	<b>15,658</b>	<b>11,617</b>	<b>61,086</b>	<b>8,350</b>	<b>10,897</b>	<b>1,406</b>	<b>3,410</b>	<b>46,774</b>	<b>744</b>	
<b>ALL SERVICE</b>																
Total Passengers	280,794	<b>MONTHLY TOTALS</b>				<b>ALL SERVICE (W/O TROLLEY)</b>										
Passengers Per Mile	1.8	Trips		22,117		Total Passengers		234,020								
Passengers Per Rev Hr	20.5	Revenue Miles		154,633		Passengers Per Mile		1.6								
		Revenue Hours		13,703		Passengers Per Rev Hr		18.3								
		Platform Hours		19,547												
Weekdays	21	NTD Rev Hrs		18,237		DASH's internal rev-hrs exclude layover hrs		14584.51		Peak Buses (VOMS)		66		Total Buses		89
		Pass/NTD Rev Hr		15.4				28.00389		AM 51		PM 57				
		Total Miles		170,862				141688.8		Sat 24		Sun 17				





6c Summary: Operating Report February 2017

	CURRENT MONTH	SAME MONTH PRIOR YEAR	% PAID BY SMARTRIP
<b>RIDERSHIP</b>			
Base Fare Trips			
ATC DASH Pass	20,594	20,839	38.2%
ATC Transfers	23,316	24,322	100%
Metro Tokens	240	12	N/A
Metro 7-Day Passes	5,720	5,836	100%
Regional Bus Transfers	20,147	19,860	100%
Rail-Bus Transfers	35,316	41,225	100%
Promotional Trips	1,621	2,228	N/A
Contract	744	794	N/A
Mark Center ID	3,410	3,582	N/A
King Street Trolley	46,774	42,096	N/A
<b>Total</b>	<b>280,794</b>	<b>289,333</b>	<b>80.7%</b>
<b>SERVICE LEVELS</b>			
Total Miles	170,862	154,554	
Revenue Miles	154,633	140,422	
Platform Hours	19,547	17,164	
Revenue Hours	13,703	12,331	
<b>OPERATING AND FINANCIAL PERFORMANCE</b>			
Accidents - Total	2	0	
Accidents - Preventable	2	0	
Vehicle Accidents	2	0	
Passenger Accidents	0	0	
Preventable Vehicle Accidents / 100,000 Mile	1.17	0.00	
Percentage of Missed Trips	.02%	.01%	
Percentage of Trips on Time	96.1%	94.7%	
Average Miles between Road Calls	14,238	14,050	
Total Revenue / Operating Expense Ratio	35.3%	37.2%	
Average Fare	1.32	1.22	
Operating Expense / Total Mile	\$7.58	\$7.68	
Operating Expense / Total Platform Hour	\$66.28	\$69.17	
Passengers / Revenue Mile	1.8	2.1	
Passengers / Revenue Hour	20.5	23.5	
Number of Weekdays Operated	21	20	
Number of Saturdays Operated	5	5	
Number of Sundays Operated	6	4	
Average Weekday Passengers	11,233	12,391	
Average Saturday Passengers	5,883	5,907	
Average Sunday Passengers	3,873	3,732	



## **6d Summary: Fiscal Reports**

### **VARIANCE REPORT**

#### **FEBRUARY 2017**

Net operating expenses were \$62,688 (6.96%) under budget in February. Revenues for the month were \$12,730 (2.7%) under budget. Total expenses were \$75,418 (5.5%) under budget. The operating ratio for the month was 35%.

#### **REVENUES:**

Passenger Revenue: Revenues were \$16,323 (5.1%) under budget due to lower than projected ridership for the month.

Charter Revenue: Revenues were \$3,018 (4.4%) under budget as a result of lower than projected charter requests.

#### **PERSONNEL EXPENSES:**

Transportation Labor: Expenses were \$93,743 over budget due primarily to costs associated with new hire operator training class, holiday pay, and overtime requirements.

#### **NON-PERSONNEL EXPENSES:**

Professional and Technical: Expenses were \$16,031 over budget due to costs associated with consulting services, fees for temporary services, and an accounting error for a First Transit invoice that will be corrected in March 2017.

Vehicle Repair: Expenses were \$3,749 over budget due to costs associated with axle repair to Bus #85.

Utilities: Expenses were \$3,791 over budget due to the warming of the building during the winter months.

Dues and Subscriptions: Expenses were \$2,125 over budget due to costs associated with annual subscriptions for computer software.

Miscellaneous: Expenses were \$9,664 over budget due to costs associated with employee meetings and relocation of new General Manager.



## 6d Summary: Fiscal Reports

### SUMMARY INCOME STATEMENT

Transit Management of Alexandria								Page 1
Summary Income Statement								
For the Period Ending 02/28/17								
Account Description	Actual	Budget	Variance	Year To Date Actual	Year To Date Budget	Variance	Annual Budget	
<b>OPERATING REVENUE</b>								
PASSENGER REVENUE	\$302,094	\$318,417	(\$16,323)	\$2,352,029	\$2,547,333	(\$195,304)	\$3,821,000	
KING STREET TROLLEY REVENUE	82,697	82,697	0	661,575	661,575	0	992,363	
CHARTER REVENUE	65,732	68,750	(3,018)	528,002	550,000	(21,998)	825,000	
ADVERTISEMENT REVENUE	0	0	0	900	0	900	0	
MISCELLANEOUS REVENUE	6,610	0	6,610	44,496	0	44,496	0	
<b>TOTAL OPERATING REVENUE</b>	<b>457,133</b>	<b>469,864</b>	<b>(12,730)</b>	<b>3,587,003</b>	<b>3,758,909</b>	<b>(171,906)</b>	<b>5,638,363</b>	
<b>OPERATING EXPENSE</b>								
<b>TRANSPORTATION LABOR</b>								
WAGES	554,236	579,397	25,162	4,843,601	4,642,178	(201,423)	6,959,767	
FRINGE BENEFITS	194,513	183,103	(11,410)	1,462,204	1,457,822	(4,382)	2,190,233	
<b>TOTAL TRANSPORTATION LABOR</b>	<b>748,749</b>	<b>762,500</b>	<b>13,752</b>	<b>6,305,805</b>	<b>6,100,000</b>	<b>(205,805)</b>	<b>9,150,000</b>	
<b>MAINTENANCE LABOR</b>								
WAGES	113,289	136,861	23,572	979,863	1,094,891	115,028	1,642,336	
FRINGE BENEFITS	43,100	39,805	(3,295)	324,659	318,443	(6,216)	477,664	
<b>TOTAL MAINTENANCE LABOR</b>	<b>156,389</b>	<b>176,667</b>	<b>20,278</b>	<b>1,304,522</b>	<b>1,413,333</b>	<b>108,812</b>	<b>2,120,000</b>	
<b>ADMINISTRATIVE LABOR</b>								
WAGES	77,643	84,239	6,596	521,932	675,113	153,181	1,012,069	
FRINGE BENEFITS	20,401	18,094	(2,307)	152,369	146,554	(5,815)	218,931	
<b>TOTAL ADMINISTRATIVE LABOR</b>	<b>98,044</b>	<b>102,333</b>	<b>4,289</b>	<b>674,301</b>	<b>821,667</b>	<b>147,366</b>	<b>1,231,000</b>	
<b>MARKETING LABOR</b>								
WAGES AND FRINGE BENEFITS	6,750	9,596	2,846	53,890	76,615	22,725	115,000	
<b>SERVICES</b>								
PROFESSIONAL & TECHNICAL	49,264	33,233	(16,031)	283,251	268,069	(15,182)	401,000	
EMPLOYEE PHYSICALS	1,805	1,969	164	15,665	15,122	(543)	23,000	
REPAIRS - BLDG. & EQUIP.	11,146	14,124	2,978	145,365	121,327	(24,038)	177,824	
REPAIRS - VEHICLES	12,086	8,336	(3,749)	79,407	66,691	(12,716)	100,000	
PRINTING	48	6,619	6,572	15,599	53,522	37,923	80,000	
LAUNDRY SERVICES	2,333	1,500	(833)	16,199	12,000	(4,199)	18,000	
COPYING & REPRODUCTION	(3,294)	500	3,794	2,375	4,000	1,625	6,000	
<b>TOTAL SERVICES</b>	<b>73,388</b>	<b>66,282</b>	<b>(7,106)</b>	<b>557,861</b>	<b>540,731</b>	<b>(17,130)</b>	<b>805,824</b>	



**6d Summary: Fiscal Reports**

**SUMMARY INCOME STATEMENT**

Transit Management of Alexandria							
							Page 2
Summary Income Statement							
For the Period Ending 02/28/17							
Account Description	Actual	Budget	Variance	Year To Date Actual	Year To Date Budget	Variance	Annual Budget
<b>MATERIALS &amp; SUPPLIES</b>							
OFFICE SUPPLIES	\$285	\$1,174	\$889	\$3,586	\$9,302	\$5,716	\$14,000
REPAIR PARTS	23,026	37,000	13,974	239,418	296,000	56,582	444,000
FUEL & LUBRICANTS	88,198	107,167	18,969	640,401	857,333	216,932	1,286,000
OPERATING SUPPLIES	7,129	9,920	2,791	76,723	81,329	4,605	121,010
TOOLS	1,604	2,083	479	7,494	16,667	9,173	25,000
TIRES & TUBES	9,866	9,167	(699)	76,636	73,333	(3,303)	110,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>130,108</b>	<b>166,511</b>	<b>36,404</b>	<b>1,044,259</b>	<b>1,333,964</b>	<b>289,705</b>	<b>2,000,009</b>
<b>INSURANCE</b>	<b>39,874</b>	<b>41,859</b>	<b>1,985</b>	<b>291,831</b>	<b>334,869</b>	<b>43,038</b>	<b>502,304</b>
<b>MISCELLANEOUS EXPENSES</b>							
TRAVEL	1,387	1,250	(137)	22,928	10,000	(12,928)	15,000
POSTAGE	157	333	176	2,322	2,667	344	4,000
TELEPHONE	2,676	6,250	3,574	41,245	50,000	8,755	75,000
UTILITIES	22,097	18,306	(3,791)	148,794	148,945	151	222,167
DUES & SUBSCRIPTIONS	2,399	275	(2,125)	32,604	28,901	(3,703)	30,000
EDUCATION & TRAINING	449	4,000	3,551	5,616	29,000	23,384	45,000
MISCELLANEOUS	13,021	3,357	(9,664)	28,010	26,572	(1,438)	40,000
CONTINGENCY	0	8,333	8,333	0	66,664	66,664	100,000
MARKETING & ADVERTISEMENT	0	3,054	3,054	14,059	27,782	13,723	40,000
<b>TOTAL MISCELLANEOUS EXPENSES</b>	<b>42,187</b>	<b>45,158</b>	<b>2,971</b>	<b>295,578</b>	<b>390,530</b>	<b>94,953</b>	<b>571,166</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,295,488</b>	<b>1,370,906</b>	<b>75,418</b>	<b>10,528,046</b>	<b>11,011,711</b>	<b>483,665</b>	<b>16,495,304</b>
<b>NET OPERATING EXPENSES</b>	<b>838,355</b>	<b>901,043</b>	<b>62,688</b>	<b>6,941,043</b>	<b>7,252,802</b>	<b>311,759</b>	<b>10,856,941</b>
<b>DEPARTMENTAL EXPENSE BREAKDOWN</b>							
ADMINISTRATION	167,197	171,805	4,608	1,158,078	1,404,542	246,465	2,091,761
TRANSPORTATION	764,829	777,191	12,362	6,409,430	6,216,137	(193,293)	9,324,903
MAINTENANCE	310,267	351,568	41,301	2,545,739	2,824,068	278,329	4,230,306
MARKETING	13,320	20,150	6,830	122,968	165,429	42,461	246,030
INSURANCE	39,874	41,859	1,985	291,831	334,869	43,038	502,304
CONTINGENCY	0	8,333	8,333	0	66,664	66,664	100,000
<b>TOTAL OPERATING EXPENSES</b>	<b>1,295,488</b>	<b>1,370,906</b>	<b>75,418</b>	<b>10,528,046</b>	<b>11,011,711</b>	<b>483,665</b>	<b>16,495,304</b>



6d Summary: Fiscal Reports

**DASH FY17 Month 8 Projection (February 2017)**

	FY17 Operating Revenue	FY17 Revenues YTD	Projected Operating Revenues
Fares	\$ 3,845,000	\$ 2,328,493	\$ 3,500,249
Charters	\$ 801,000	\$ 47,884	\$ 801,000
Miscellaneous	\$ -	\$ 43,916	\$ 43,916
<b>Total</b>	<b>\$ 4,646,000</b>	<b>\$ 2,420,293</b>	<b>\$ 4,345,165</b>
<b>FY17 Surplus/(Deficit)</b>	<b>\$ (300,835)</b>		

	YEAR-TO-DATE ACTUAL				YEAR-END PROJECTION		
	FY17 Operating Budget	FY17 Expenditures	Available Budget	% Used	Projected Expenditures (Total FY 2017 Expenditures at Year-end)	Projected Balance (Projected Year-end Surplus or Deficit)	Projected % of Budget Used
Administration	\$ 2,725,822	\$ 1,790,383	\$ 909,942	67%	\$ 2,589,753	\$ 136,069	95%
Operations	\$ 9,225,358	\$ 6,345,475	\$ 2,866,183	69%	\$ 9,775,529	\$ (550,171)	106%
Vehicle Maintenance	\$ 4,305,566	\$ 2,294,931	\$ 1,931,331	55%	\$ 3,775,861	\$ 529,705	88%
Non-Vehicle Maintenance	\$ 366,190	\$ 260,840	\$ 105,284	71%	\$ 340,807	\$ 25,383	93%
Marketing	\$ 440,937	\$ 288,426	\$ 144,360	67%	\$ 369,749	\$ 71,188	84%
<b>Total</b>	<b>\$ 17,063,873</b>	<b>\$ 10,980,055</b>	<b>\$ 5,957,100</b>	<b>65%</b>	<b>\$ 16,851,699</b>	<b>\$ 212,174</b>	<b>99%</b>

<b>Balance</b>	
Personnel	\$ (404,848)
Non-Personnel	\$ 617,022
Capital	\$ -
<b>Total</b>	<b>\$ 212,174</b>
<b>Revenue Projection</b>	<b>\$ (300,836)</b>
<b>Total Projected Balance</b>	<b>\$ (88,662)</b>





## **ATC Board Agenda Detail**

**Agenda Item #:** 7

**Item Title:** Public Hearing & Final Action on the 2018 Transit Development Program

**Contacts:** Paul R. Abramson, Josh Baker

**Attachments:** 2018 Transit Development Program (TDP)

**Customer Impact:** Moderate ●

**Board Action:** Board Comment/Discussion

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### **Summary:**

The 2018 Draft TDP is attached to the Board Packet. In this meeting, it is important that the Board of Directors consider the draft and discuss any comment or information received from the Public.

Further, this is an opportunity to ensure that any other changes needed to the TDP are incorporated before it is adopted. The 2018 TDP is slated for final adoption at the May 2017 ATC Board of Directors Meeting.





**ATC Board Agenda Detail**

**Agenda Item #:** 8  
**Item Title:** Report of the ATC Nominating Committee and Election of Officers  
**Contacts:** Paul R. Abramson  
**Attachments:** None  
**Customer Impact:** Minimal ●  
**Board Action:** Motion and Approval of Slate of Officers

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**Summary:** To finalize the Board positions, the ATC Nominating Committee presented a slate of officers to the Board for election.

**MEMORANDUM**

**DATE:** March 21, 2017  
**TO:** ATC Board of Directors **FROM:**  
Paul R. Abramson, Chairman  
**RE:** ATC Board of Directors' Nominating Committee  
Proposed Slate of Officers

**Nominating Committee:**  
Yon Lambert  
Meredith MacNab

Dear Alexandria Transit Company Board of Directors:

The Nominating Committee of Mr. Lambert and Ms. MacNab submitted the proposed slate of officers for the Board to consider for election. I recommend approval of the Officers as recommended by the Nominating Committee.

Paul R. Abramson	Chairman
David Kaplan	Vice Chairman
Mark Jinks	President
Yon Lambert	Vice President
Laura Triggs	Treasurer
David Clark	Assistant Treasurer
James Banks	General Counsel
Meghan Roberts	Assistant General Counsel
Fatima Ahmed	Secretary

Paul R. Abramson  
Chairman, Alexandria Transit Company (DASH)



## **ATC Board Agenda Detail**

**Agenda Item #:** 9  
**Item Title:** New Business  
**Contacts:** Josh Baker, General Manager  
**Attachments:** None  
**Customer Impact:** Moderate ●  
**Board Action:** Board Guidance/Direction

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### **9a Summary – City Manager’s Budget:**

The General Manager and the Chairman of the Board have worked diligently to ensure that all discussions surrounding the City Managers Proposed 2018 Budget and its effect on DASH are adequately addressed. The Chairman transmitted a Memorandum to City Council on March 17th, 2017 which outlined the position of the ATC Board and potential impacts on DASH. It was clarified that we will manage the Operating budget in line with the subsidy allocated; however there is concern about the impacts of the short funding of the capital improvement program. We will continue to keep the Board informed of any further developments related to the budget process as well as any additional allocations towards capital improvement should they become available.

### **9b Summary – Hybrid vs. Clean Diesel Capital Discussion:**

Since the last Board meeting there have been multiple discussions and meetings related to the discussion of Hybrid vs. Clean Diesel buses. This is an update to let the Board know that we continue to work on this issue and will provide updates as we navigate the various dialogue that is needed to consider all angles and parties with an interest.

At this point DASH staff are preparing a talking points memorandum and the GM and Director of T&ES are having discussions with environmental groups to vet any concerns they may have.

A formal recommendation regarding how to proceed will be presented to the Board once all of these discussions and meetings have completed.







### **ATC Board Agenda Detail**

**Agenda Item #:** 10  
**Item Title:** Old Business  
**Contacts:** Josh Baker, General Manager  
**Attachments:** None  
**Customer Impact:** Minimal  
**Board Action:** None/FYI

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#### **10a Summary – Update on SafeTrack DASH Shuttle Impact**

SafeTrack will be complete on the Yellow Line as of April 12th, 2017. Normal service resumes April 13th and DASH will no longer provide the SafeTrack Shuttles. This service was an overwhelming success and truly demonstrated the value of DASH for such needs. Ridership for the shuttle is provided and we were pleased to see consistent use.

#### **10b Summary – Update on Safe Track DASH Shuttle Feedback:**

The customer feedback on our SafeTrack shuttles was overwhelmingly positive, some of the communications we issued are provided for your review. We even received a comment that our customers wish our service would continue even after SafeTrack as it was so helpful to them. DASH will continue to be at the table now and in the future to ensure that we participate in any way possible supporting our community like this.



### **ATC Board Agenda Detail**

**Agenda Item #:** 11  
**Item Title:** Next Meeting and Adjournment  
**Contacts:** All  
**Attachments:** None  
**Customer Impact:** None  
**Board Action:** Motion and Approval of Adjournment

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Opportunity for any final Board Member Comments or Remarks.

The next ATC Board of Directors Meeting will take place on **Wednesday, May 10<sup>th</sup>, 2017 at 5:30pm** in the City Hall Council Workroom #2410

*Consider Adjournment*

