



Alexandria Transit Company Board of Directors Meeting



Wednesday, February 12, 2020
5:30 p.m.
Alexandria City Hall, 301 King Street

Meeting Agenda

ITEM	DESCRIPTION	PAGE #	PRESENTER
#1	Public Comment	N/A	All
#2	Consideration of Meeting Minutes Approval a) January 8 th , 2020	2-3	All
#3	Board Member Announcements & Presentations a) Chairman's Report b) T&ES Directors Report c) Any Others	N/A	Chairman Kaplan Board Members
#4	General Manager's Report a) Management Report b) Performance Report c) Operating Report d) GM's Summary Report	4-10	Mr. Baker
#5	Financial Report a) December Financial Update b) December Balance Sheet c) December Summary Income Statement d) December Budget vs. Actual (BVA)	11-14	Mr. Davis
#6	New Business a) DASH Electric Bus Program Presentation b) Consideration of a Resolution for Grant Application for enhancements to DASH Real-Time Bus Predictions System	15-16	Mr. Mui Mr. Barna
#7	Executive Session Consideration of Convening an Executive Session for the Purpose of Discussing Legal and Personnel Matters, pursuant to Section 2.2-3711 (A1) of the Code of Virginia	17	All
#8	Next Meeting Date & Adjournment The next regular meeting is Wednesday, March 11 th , 2020 5:30pm at the DASH Facility, DASH Board Room, 3000 Business Center Dr.	17	All

ATC Board Agenda Detail

Agenda Item #: 2
Item Title: Meeting Minutes
Contact: Joseph Quansah, Office Manager
Attachments: None
Customer Impact: None
Board Action: Consideration of Approval



Alexandria Transit Company (ATC) BOARD OF DIRECTORS MEETING MINUTES JANUARY 8, 2020

A meeting of the Board of Directors of the Alexandria Transit Company was held on Wednesday, January 8th, 2020 at the Alexandria City Hall Council Workroom, 2nd Floor, 301 King Street, Alexandria, VA 22314.

Board members present: David Kaplan, Kerry Donley, Matt Harris, Ian Greaves, Steve Klejst, Yon Lambert and Richard Lawrence.

Board Members Absent: Jim Kapsis

Staff members and visitors attending were: Josh Baker, Raymond Mui, Fatima Ahmed, Martin Barna, Evan Davis, Joseph Quansah, Jim Maslanka, Terrence Moorer and Alicia Wright.

There were no visitors present.

Board Meeting

The Chairman called the meeting to order at 5:30pm.

Agenda Item Pre-Meeting – There were discussions about board member interviews and questions packets. Interviews for two candidates were conducted followed by a discussion and recommendation.

Agenda Item #1 – Public Comment

- There were no public speakers.

Agenda Item #2 – Consideration of Meeting Minutes Approval

Approval of Minutes:

- A Motion by Yon Lambert and Seconded by Matt Harris was made to approve the minutes of the prior meeting.
 - The motion carried unanimously.

Agenda Item #3 – Reports, Updates and Other Business Item

#3a – Chairman's Report

- Chairman informed the Board the annual Stockholders Meeting will take place on Tuesday, February 11th at 6pm, Council Chambers, Alexandria City Hall. He mentioned that the council will vote on the slate of board candidates, approve the auditor, and a briefing on the ATV project. He stated there will be another email sent on this but asked all mark their calendars.

Item #3b –T&ES Directors Report

Yon Lambert provided a brief review of his written report, which was shared with the board in advance to include;

- That they were still working with WMATA on proposed budget and changes in services
- Announcement on the long bridge and passenger train service and that the state will be working with VDOT to implement both the long bridge improvement project, and DRPT has worked out an agreement with CSX to acquire hundreds of miles of rail right of way. It's a monumental deal.

Staff Reports

Agenda Item #4 – General Manager’s Report

The General Manager provided a brief review of his written report, which was shared with the board in advance.

Mr. Baker pointed to page 10 of the report as to the usage of the DASH Bus Mobile Application usage and the positive performance and growth of the service. He noted that WMATA has announced an Apple Pay/Android Pay setup following the last ATC Board meeting/discussion of the same subject.

He noted that on Page 12, the electric bus update and report will be provided in the February meeting. CTE will be present for that meeting and presentation.

He gave a verbal snapshot of how the AT1 and AT9 expansions were performing, these service enhancements using the I-395 funding. Mr. Donley noted that this performance shows how effective DASH is at operating such services, and further stated that he believes strongly that DASH should be the operator of future Transitway projects.

Agenda Item #5 - Financial Report

The Director of Finance and Administration provided a brief review of his written report, which was shared with the board in advance, sharing with the board the significant variances and notable accounts in November. All materials as provided in advance were reviewed. There were no questions.

Agenda Item #6a – ATC By-Laws and Policies Amendments

The General Manager and Legal Counsel presented the amendments to ATC By-Laws and Policies.

- Subsequently, discussion commenced with Board Members noting their questions, concerns and any other comments summarized as follows:
- A lengthy discussion ensued concerning the appointment process for the board of members.
- The question of entity (whether private, governmental, or quasi-governmental) was also discussed. There was also a question as to whether there was any entity like DASH set-up in Virginia to which counsel advised there are, examples include Lynchburg, Roanoke, and Richmond VA.
- Language pertaining to the relationship with the Transportation Commission/appointments was discussed. Ultimately a decision was made to modify the proposed language of the By-Laws. Such modifications are incorporated into the final proposal to go to City Council.

A Motion by Kerry Donley and Seconded by Matt Harris was made to approve the ATC By-Laws and Policies as amended to be proposed to the Stockholders at the February 11th meeting.

- The motion carried unanimously

Agenda Item #6b – Board Resolutions for DRPT Grant Applications

The General Manager and Director of Planning reviewed three (3) Board Resolutions required for Grant Applications. The General Manager, noted that they are recommended as a packet however Resolution #1 is key to consider the future of all-door boarding. This is just a study to see what might this type of project look like. Resolution #2 – Roadeo, this will be the first time DASH hosts since 2014, no local costs. Resolution #3 – renewal of our successful intern program.

A question/remark was offered as to making sure we maximize the benefits of several hundred people who will come to Alexandria as a part of the Roadeo bringing us local tourism revenue.

A Motion by Yon Lambert and Seconded by Matt Harris was made to approve the resolutions in their entirety (all 3 resolutions)

- The motion carried unanimously.

Agenda Item #7 – Next Meeting Date & Adjournment

- As there was no further business, at 7:45pm a Motion was offered by Kerry Donley with a Second by Richard Lawrence to adjourn the meeting.
 - The motion was carried unanimously.

The next regular monthly meeting of the Alexandria Transit Company Board of Directors is February 12th, 2020 at 5:30 pm in the City Council Workroom, 301 King Street, Alexandria.

ATC Board Agenda Detail

Agenda Item #: 4
Item Title: DASH General Manager’s Report
Contact: Josh Baker, General Manager
Attachments: None
Customer Impact: None
Board Action: None/FYI

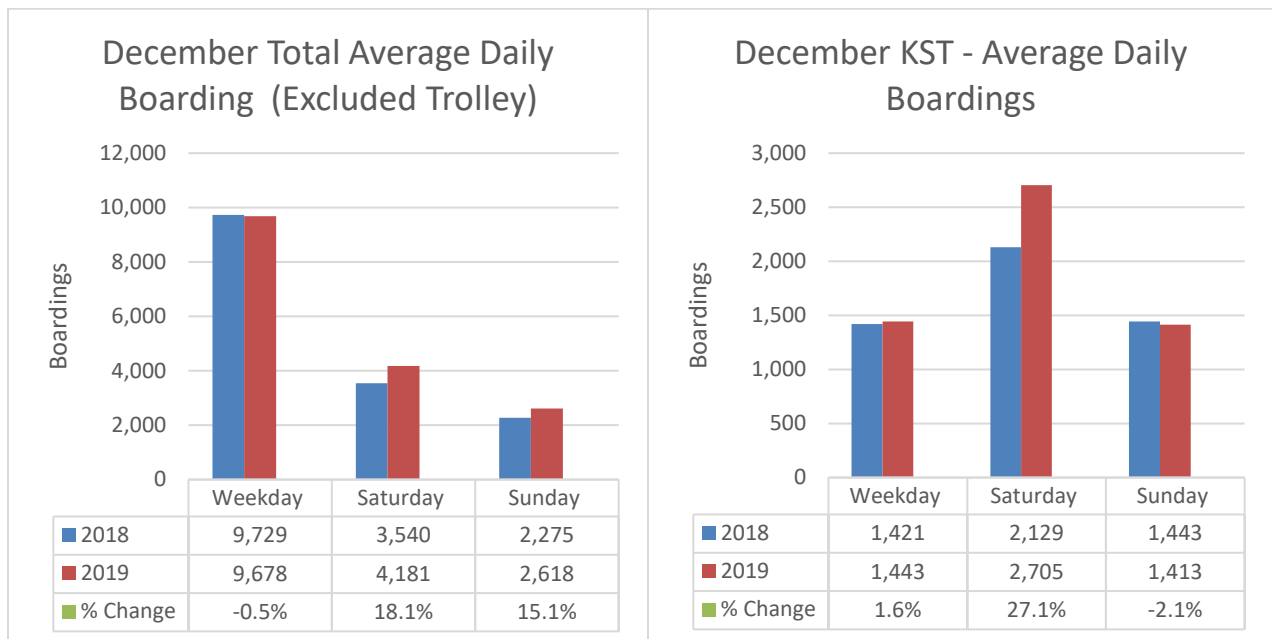


4a Summary: Management Report

FOR THE MONTH OF DECEMBER 2019

A. RIDERSHIP:

Total system ridership for the month increased by 4.2% from last December, with 282,688 total passengers. Without the King Street Trolley, total ridership increased by 4.2% from last December, with 233,054 passengers.



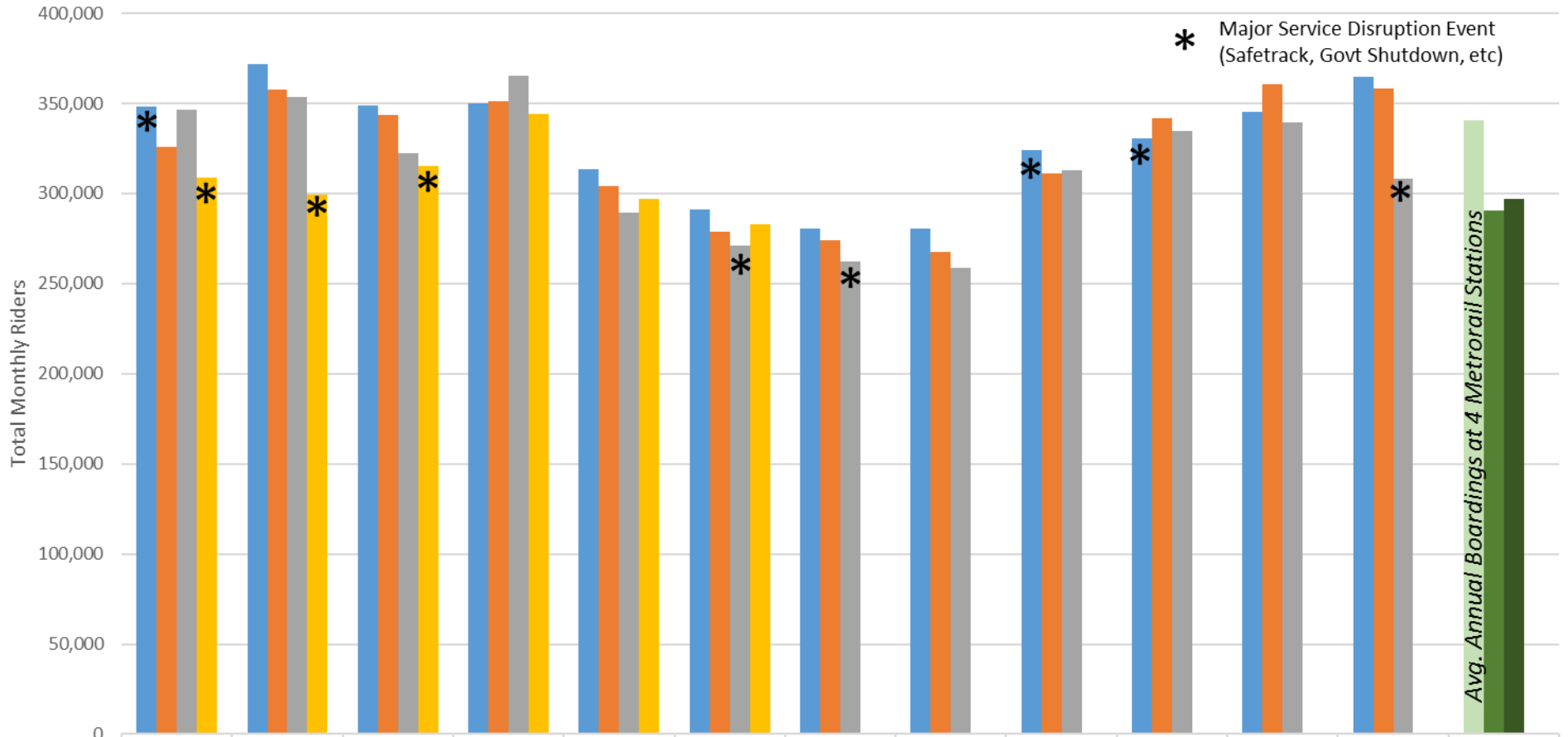
B. SAFETY: DASH experienced three accidents during the month of December.

- 1) 12/03 – Bus made contact with bus while passing at Martha Custis and Valley Drive. *(Preventable)*
- 2) 12/18 – Bus made contact with pillar in DASH garage. *(Preventable)*
- 3) 12/29 – Bus made contact with parked bus in DASH garage *(Preventable)*

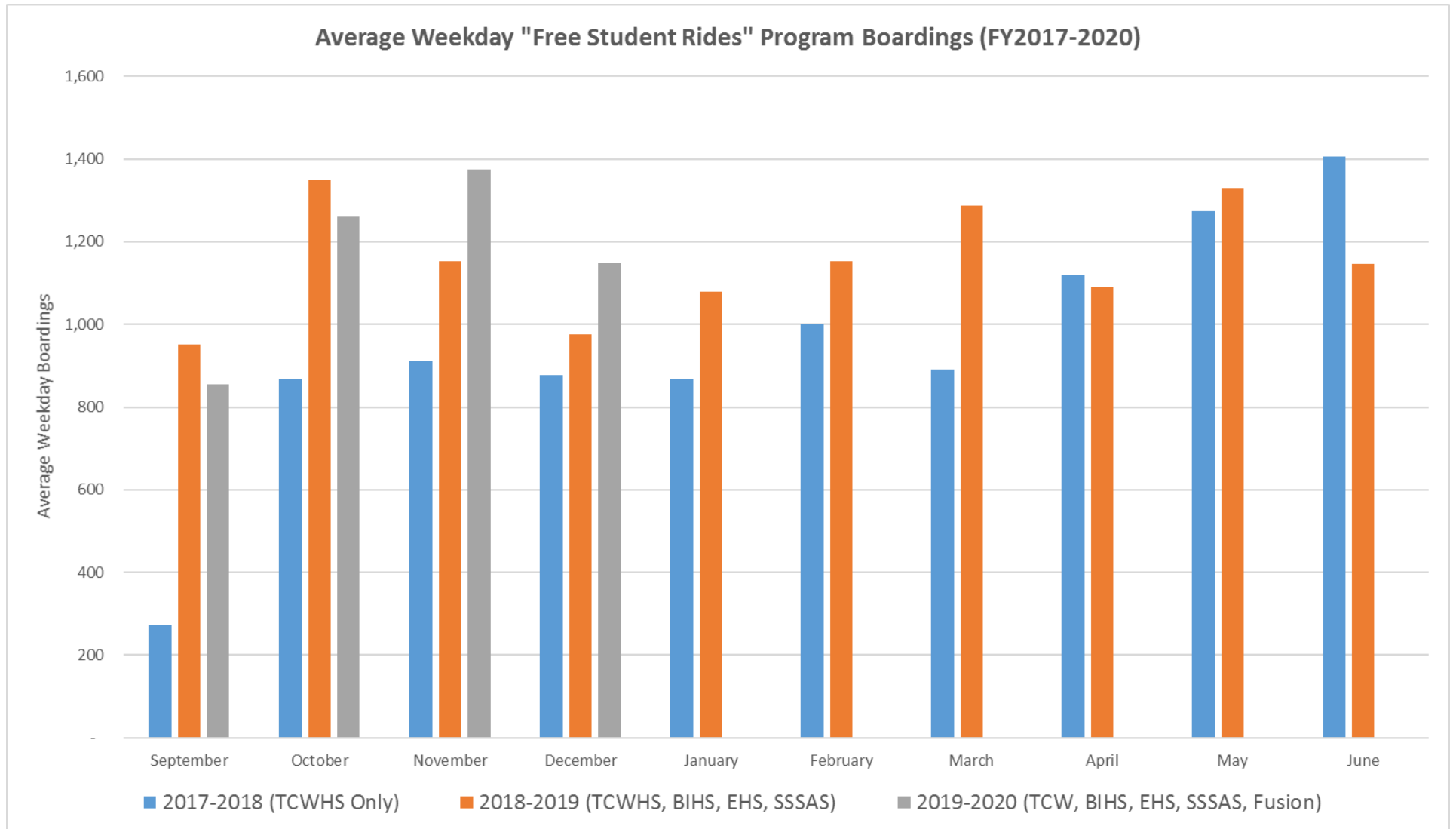
C. SPECIAL EVENTS: None

4b Summary: Performance Report
(System-Wide Ridership)

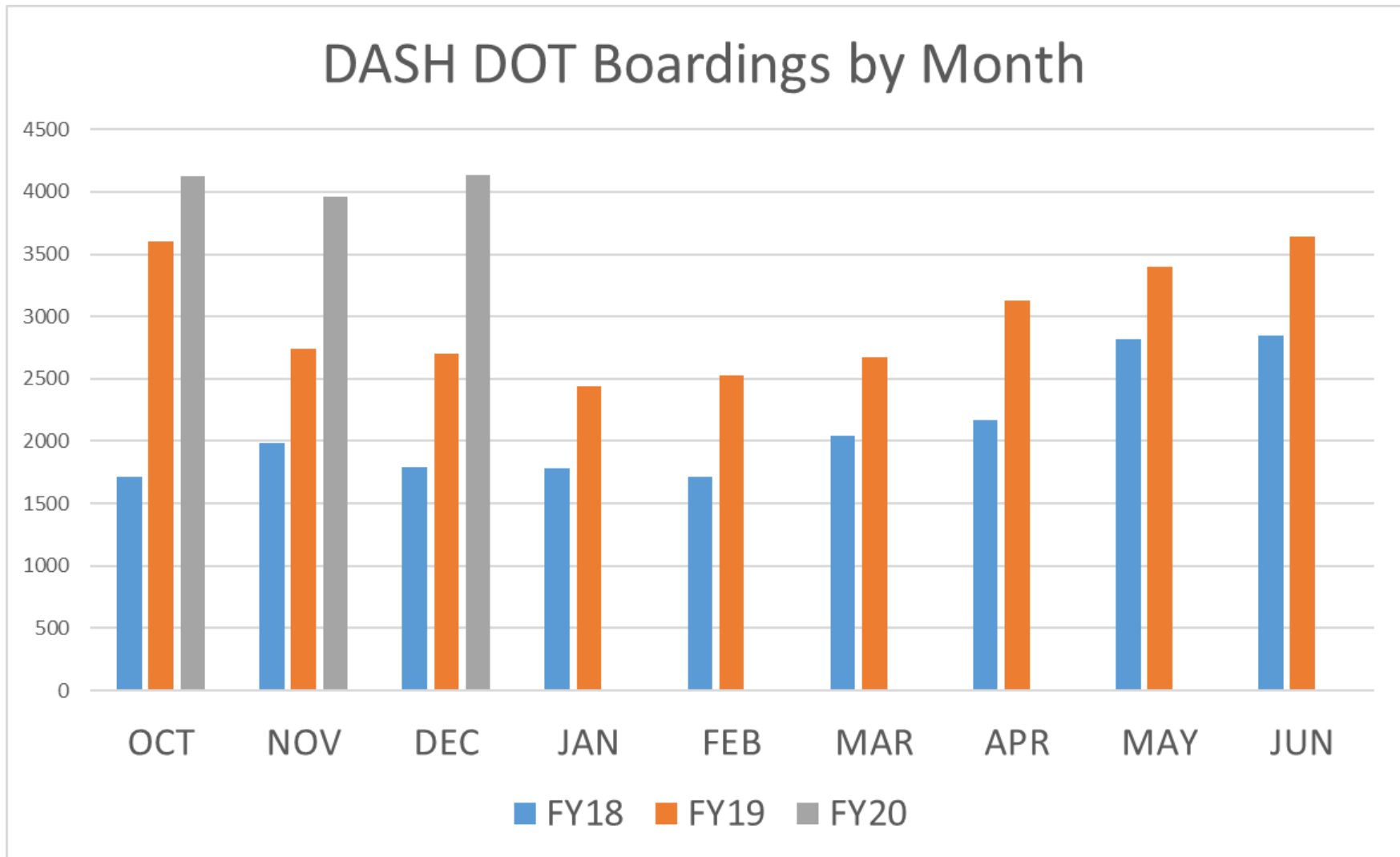
DASH Monthly Systemwide Ridership (FY2017-FY2020)



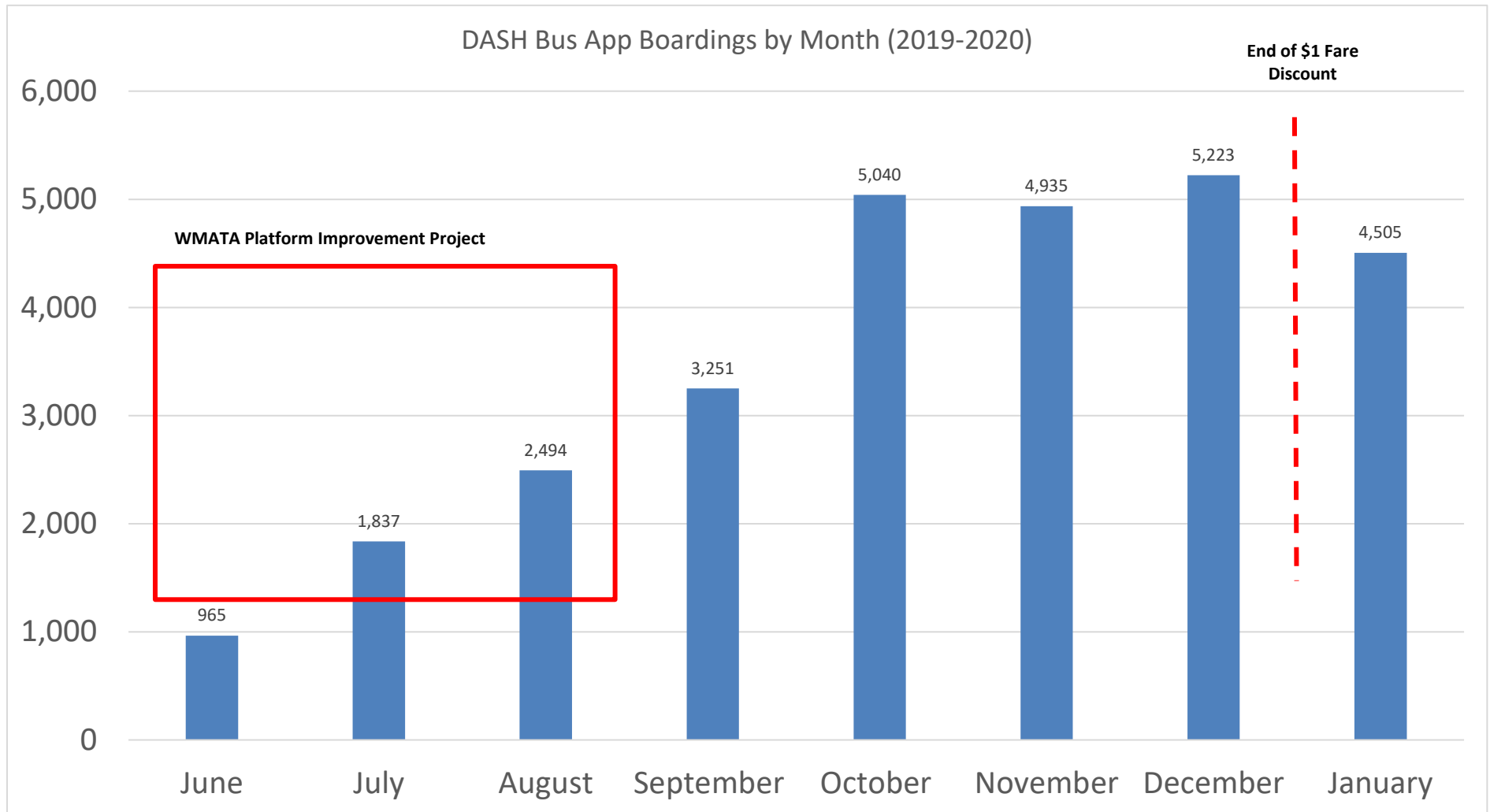
4b Summary: Performance Report
 (Free Student Rides Program Ridership)



4b Summary: Performance Report
(DOT Program Boarding by Month)



4b Summary: Performance Report
(Mobile App Boardings/Performance)



4c Summary: Operating Report

(Operating Report: December 2019)

DASH OPERATING REPORT (DECEMBER 2019)			
	PRIOR YEAR (DECEMBER 2018)	CURRENT YEAR (DECEMBER 2019)	PERCENT CHANGE
<u>RIDERSHIP</u>			
Total Monthly Passengers	271,346	282,688	4.2%
Total Monthly Passengers (Excl.Trolley)	223,649	233,054	4.2%
Passengers / Revenue Mile	1.8	1.6	-9.9%
Passengers / Revenue Hour	20.2	17.9	-11.4%
<u>SERVICE LEVELS</u>			
Total Miles	165,331	196,493	18.8%
Revenue Miles	149,980	177,738	18.5%
<u>SAFETY</u>			
Accidents - Total	7	3	-57.1%
Accidents - Preventable	2	3	50.0%
<u>FARES</u>			
Average Fare	\$1.26	\$1.28	1.9%
ATC DASH Pass	19,973	17,771	-11.0%
"Free Student Rides" Program	25,660	26,812	4.5%
Regional Bus Transfers	15,997	14,789	-7.6%
Rail-Bus Transfers	26,187	26,232	0.2%
% Paid by SmarTrip	80.4%	75.0%	-6.8%
% Paid by DASH Bus App	-	2.0%	-
<u>FINANCIAL PERFORMANCE</u>			
Operating Expense / Total Mile	\$6.42	\$10.02	56.0%
Operating Expense / Total Platform Hour	\$60.09	\$102.27	70.2%
Total Revenue / Operating Expense Ratio	40.7%	23.2%	-42.9%
<u>SERVICE RELIABILITY</u>			
	December 2018	December 2019	% Change
On-Time Performance	86.5%	88.8%	2.3%
Missed Trip Percent	0.04%	0.04%	0.0%
Avg. Miles Per Road Call	13,778	19,649	42.6%
Compliments per 100K pas.	0.35	0.00	-100.0%
Compliments	1	0	-100.0%

ATC Board Agenda Detail

Agenda Item #: 4d
Item Title: DASH General Manager's Summary
Contact: Josh Baker, General Manager
Attachments: None
Customer Impact: None
Board Action: None/FYI



4d Summary: General Manager's Report

FIRST "SNOW" EVENT OF THE YEAR

On January 7, the DASH team was surprised by an unexpected call by the Federal Office of Personnel Management. With no notice and a forecast for showers with some snow mixed in, OPM announced a decision to close the Federal Government early. Further, schools and City offices closed along with this announcement. DASH mobilized immediately in the middle of the day to put as many large capacity buses on the road as possible. Providing major service enhancements particularly from the Pentagon and Mark Center, online services were applauded, and customers wrote about their pleasant surprise of our presence. Announcements were made via the website and social media to ensure passengers were aware transportation was available.



AT1 PLUS BUS WRAP INTRODUCTION

On January 15, DASH spent the day with the Northern Virginia Transportation Commission and ATC Board members to commemorate the new AT1 PLUS buses. These recently introduced special AT1 PLUS West End bus wraps celebrate the diversity of the Alexandria West End.



ATC Board Agenda Detail

Agenda Item #:	5a
Item Title:	Financial Update
Contact:	Evan Davis, Director of Finance & Administration
Attachments:	None
Customer Impact:	None
Board Action:	None/FYI



Alexandria Transit Company (DASH) Financial Update

For the Six Months Ended December 31, 2019

December Results – Budget vs. Actual Report

In December, ATC experienced a monthly deficit of (\$178,968). This is because operating costs for enhanced service on the AT-1 PLUS and AT-9 cannot be moved to grant accounts until they are established in the City's budget. This process is still pending approval from the City.

Significant budget variances and notable accounts in December include:

- **Passenger Revenue** was on target for December, considering the holidays this is especially good news. December 2019 revenue was \$15,880 higher than December 2018, with revenue ridership exceeding the prior year by 10,946 trips. We attribute this primarily to the service enhancements on the AT-1 PLUS and AT-9 routes as well as increasing Metrorail ridership.
- **Operating Materials and Supplies** includes payment for complete replacement of hand-held radios for the Operations Department. Our former radios, many of which were hand-me-downs from the Police Department, were far past due for replacement. This was a planned investment funded by the Blue Line Shuttle surplus.
- **Building Maintenance** includes another planned investment from Shuttle surplus into setting up extra space for Payroll and Human Resources staffing.
- **Admin Postage and Office Supplies** includes investments in digital real-time arrival screens for bus stops on the AT-1 Plus and AT-9 routes which will be moved to the I-395 grants. We do not currently have a bus stop maintenance line item, but as purchases in this area increase with new technology deployments, we will likely create a budget category for bus stop assets we directly place and manage.

FY 2020 Projection

We currently project a **budget surplus of \$122,203** for FY20, a slight change from November's projected surplus of \$142,622. This projection includes all planned investments in state of good repair capital items and farebox upgrades.

Pending FY 2020 Budget Reclassification

We will be working over the next month to make some internal reclassifications within the FY20 budget total to better align the budget with actual spending trends and accounts with upcoming necessary capital investments. This budget transfer will further reduce or eliminate many of the budget variances in the FY2020 Projected Year End Variance column (right-most column of the Budget vs. Actual report).

ATC Board Agenda Detail

Agenda Item #: 5b
Item Title: Balance Sheet
Contact: Evan Davis, Director of Finance & Administration
Attachments: None
Customer Impact: None
Board Action: None/FYI



ALEXANDRIA TRANSIT COMPANY
Balance Sheet as of December 31, 2019

ASSETS

Cash - City of Alexandria Pooled	\$	-
Cash - Payroll Account		89,419
Receivables		416,335
Prepaid Expenditures		424,007
Parts and Supplies Inventory		682,145
Capital Assets		56,574,240
Less: Accumulated Depreciation		(25,453,160)
TOTAL ASSETS	\$	32,732,986

LIABILITIES

Accounts Payable	\$	153,283
Payroll Liabilities		126,193
Accrued Vacation		771,773
Due to Other Funds (Negative Cash Position)		894,928
Total Liabilities	\$	1,946,177

NET POSITION

Net Investment in Capital Assets	\$	31,121,080
Unrestricted		(334,271)
Total Net Position	\$	30,786,809

TOTAL LIABILITIES AND NET POSITION	\$	32,732,986
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This statement is unaudited and prepared for the sole use of management and the Board of Directors of ATC.

ATC Board Agenda Detail

Agenda Item #: 5c
Item Title: Summary Income Statement
Contact: Evan Davis, Director of Finance & Administration
Attachments: None
Customer Impact: None
Board Action: None/FYI



ALEXANDRIA TRANSIT COMPANY
Summary Income Statement for the Six Months Ended December 31, 2019

	Actual	Budget	Variance
REVENUES:			
City Contribution - King Street Trolley	498,648	498,648	-
DASH Passenger Revenue	1,804,583	1,903,914	(99,331)
DASH AT2X Mark Center Charter	404,622	404,622	-
DASH Other Charter Revenue	3,381,323	1,745,250	1,636,073
Miscellaneous Revenue	94,888	30,000	64,888
Total Operating Revenue	6,184,064	4,582,434	1,601,630
City Contribution - Regular Subsidy	7,997,496	7,997,496	-
Total Revenue	14,181,560	12,579,930	1,601,630
EXPENDITURES:			
Operations	8,594,697	7,404,726	(1,189,971)
Maintenance	3,076,864	2,751,438	(325,426)
Administration	2,084,490	2,204,178	119,688
Capital Outlay	318,528	219,588	(98,940)
Total Expenditures	14,074,579	12,579,930	(1,494,649)
GRANT ACTIVITY:			
State Grants	-	-	-
Local Match on State Grants	-	-	-
Grant Expenditures	-	-	-
Total Grant Activity	-	-	-
Net Surplus (Deficit)	106,981	-	106,981

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ATC Board Agenda Detail

Agenda Item #: 5d
Item Title: Budget vs. Actual Report
Contact: Evan Davis, Director of Finance & Administration
Attachments: None
Customer Impact: None
Board Action: None/FYI



Alexandria Transit Company (DASH)
 Budget vs. Actual Report for the Six Months Ended December 31, 2019

Description	CM Actual	CM Budget	Variance	YTD Actual	YTD Budget	Variance	FY2020 Projected	FY2020 Annual Budget	Projected Year End Variance
REVENUE									
City Contribution - King Street Trolley	83,108	83,108	-	498,648	498,648	-	997,293	997,293	-
DASH Passenger Revenue	291,014	317,319	(26,305)	1,804,583	1,903,914	(99,331)	3,729,744	3,807,832	(78,088)
DASH AT2X Mark Center Charter	67,437	67,437	-	404,622	404,622	-	809,241	809,241	-
DASH Other Charter Revenue	6,715	290,875	(284,160)	3,381,323	1,745,250	1,636,073	3,405,323	3,490,504	(85,181)
Miscellaneous Revenue	9,359	5,000	4,359	94,888	30,000	64,888	145,735	60,000	85,735
TOTAL OPERATING REVENUE	457,633	763,739	(306,106)	6,184,064	4,582,434	1,601,630	9,087,336	9,164,870	(77,534)
City Contribution - Regular Subsidy	1,332,916	1,332,916	-	7,997,496	7,997,496	-	15,994,985	15,994,985	-
TOTAL REVENUE	1,790,549	2,096,655	(306,106)	14,181,560	12,579,930	1,601,630	25,082,321	25,159,855	(77,534)
OPERATING EXPENDITURES									
OPERATIONS									
Wages - O	846,005	929,370	83,365	6,622,044	5,576,220	(1,045,824)	11,380,876	11,152,473	(228,403)
Fringe Benefits - O	144,138	154,738	10,600	840,971	928,428	87,457	1,743,642	1,856,850	113,208
Payroll Taxes - O	63,371	70,250	6,879	522,967	421,500	(101,467)	878,480	843,000	(35,480)
Retirement Contributions - O	82,202	67,666	(14,536)	470,011	405,996	(64,015)	826,412	812,000	(14,412)
Total Operations Labor	1,135,716	1,222,024	86,308	8,455,993	7,332,144	(1,123,849)	14,829,410	14,664,323	(165,087)
Operator Recruitment and Training	2,050	4,833	2,783	20,575	28,998	8,423	37,719	58,000	20,281
Operating Materials and Supplies	51,854	5,876	(45,978)	112,414	35,256	(77,158)	123,266	70,500	(52,766)
Training and Travel - O	(626)	1,388	2,014	5,715	8,328	2,613	17,145	16,650	(495)
TOTAL OPERATIONS EXPENDITURES	1,188,994	1,234,121	45,127	8,594,697	7,404,726	(1,189,971)	15,007,540	14,809,473	(198,067)
MAINTENANCE									
Wages - M	157,078	174,000	16,922	1,058,767	1,044,000	(14,767)	1,971,070	2,088,000	116,930
Fringe Benefits - M	24,070	26,833	2,763	146,114	160,998	14,884	294,971	322,000	27,029
Payroll Taxes - M	11,802	13,250	1,448	79,624	79,500	(124)	167,203	159,000	(8,203)
Retirement Contributions - M	11,907	13,750	1,843	77,705	82,500	4,795	164,005	165,000	995
Total Maintenance Labor	204,857	227,833	22,976	1,362,210	1,366,998	4,788	2,597,249	2,734,000	136,751
Fuel & Lubricants	102,644	119,041	16,397	768,503	714,246	(54,257)	1,340,473	1,428,500	88,027
Repair Parts	46,849	55,834	8,985	385,739	335,004	(50,735)	656,814	670,000	13,186
Tires	9,128	10,833	1,705	88,311	64,998	(23,313)	134,812	130,000	(4,812)
Vehicle Maintenance Service	10,042	17,500	7,458	217,697	105,000	(112,697)	228,994	210,000	(18,994)
Laundry	3,250	2,500	(750)	17,468	15,000	(2,468)	33,669	30,000	(3,669)
Tools and Equipment	143	1,250	1,107	7,484	7,500	16	11,684	15,000	3,316
Building Maintenance	51,537	23,199	(28,338)	223,347	139,194	(84,153)	382,704	278,400	(104,304)
Training and Travel - M	(2,571)	583	3,154	6,105	3,498	(2,607)	9,105	7,000	(2,105)
TOTAL MAINTENANCE EXPENDITURES	425,879	458,573	32,694	3,076,864	2,751,438	(325,426)	5,395,504	5,502,900	107,396
ADMINISTRATION									
Wages - A	126,259	130,967	4,708	739,448	785,802	46,354	1,429,895	1,571,600	141,705
Fringe Benefits - A	16,745	15,561	(1,184)	99,608	93,366	(6,242)	197,282	186,745	(10,537)
Payroll Taxes - A	8,739	10,167	1,428	54,475	61,002	6,527	107,406	122,000	14,594
Retirement Contributions - A	7,729	10,709	2,980	52,934	64,254	11,320	108,286	128,500	20,214
Total Administrative Labor	159,472	167,404	7,932	946,465	1,004,424	57,959	1,842,869	2,008,845	165,976
Insurance	57,624	57,667	43	375,672	346,002	(29,670)	721,414	692,000	(29,414)
Professional Services	76,572	86,229	9,657	450,562	517,374	66,812	824,750	1,034,740	209,990
Utilities	23,828	24,741	913	111,072	148,446	37,374	236,694	296,900	60,206
Printing & Advertising	3,723	7,584	3,861	50,373	45,504	(4,869)	93,674	91,000	(2,674)
Telecommunications	8,549	7,083	(1,466)	48,223	42,498	(5,725)	97,423	85,000	(12,423)
Training, Travel, Events - A	7,741	4,751	(2,990)	45,205	28,506	(16,699)	79,013	57,000	(22,013)
Postage and Office Supplies	16,372	4,637	(11,735)	51,637	27,822	(23,815)	101,804	55,620	(46,184)
Dues and Subscriptions	763	1,246	483	5,281	7,476	2,195	12,686	14,950	2,264
Grant Local Match	-	6,021	6,021	-	36,126	36,126	303,252	72,252	(231,000)
TOTAL ADMINISTRATIVE EXPENDITURES	354,644	367,363	12,719	2,084,490	2,204,178	119,688	4,313,579	4,408,307	94,728
TOTAL OPERATING EXPENDITURES	1,969,517	2,060,057	90,540	13,756,051	12,360,342	(1,395,709)	24,716,623	24,720,680	4,057
CAPITAL OUTLAYS (non-CIP)									
Computer and Office Equipment	-	4,098	4,098	-	24,588	24,588	-	49,175	49,175
Maintenance Equipment	-	20,000	20,000	318,528	120,000	(198,528)	243,495	240,000	(3,495)
Other Equipment Investments	-	12,500	12,500	-	75,000	75,000	-	150,000	150,000
TOTAL CAPITAL OUTLAYS (non-CIP)	-	36,598	36,598	318,528	219,588	(98,940)	243,495	439,175	195,680
NET SURPLUS (DEFICIT)	(178,968)	-	(178,968)	106,981	-	106,981	122,203	-	122,203



ATC Board Agenda Detail

Agenda Item #:	6
Item Title:	New Business
Contacts:	Josh Baker, Raymond Mui
Attachments:	6b) Board Resolution
Customer Impact:	6a) Minimal ● 6b) Moderate ●
Board Actions:	6a) None

6a) Electric Bus Program Presentation

Raymond Mui, Assistant General Manager of Operations and Maintenance; Mr. Bill Eger, Energy Manager for the City of Alexandria and staff from the CTE team will provide a presentation updating the Board on the DASH Electric Bus Program.

Board Action: Review/Discuss

Next Steps: Questions

6b) Consideration of a Resolution for Grant Application for enhancements to DASH Real-Time Bus Predictions System

DASH is planning to submit four projects for consideration in the Virginia Department of Rail and Public Transit (VDRPT) FY2021 grant cycle. Three of these four projects were presented to the ATC Board of Directors at the January 8th Board meeting. A fourth project – DASH Enhanced Real-Time Predictions Project – was identified several weeks after the meeting and has been encouraged by the Virginia Department of Rail & Public Transit is summarized below.

Following a discussion with staff from the Virginia Department of Rail and Public Transportation, we have been encouraged to submit an additional application for funding.

This demonstration project will enable us to test two state-of-the-art enhancements of DASH's real-time bus arrival time prediction engine which will provide much more accurate real-time information to riders.

1. DASH plans to add vehicular traffic data into its prediction engine on at least two routes. This data will come from Blyncsy™, a program used by the City to collect data from 29 traffic sensors.
2. DASH proposes to test an algorithm in bus arrival predictions called the Kalman Filter. Current arrival predictions are based on weighted averages of travel times, meaning they reflect "*normal*" travel, not *live* conditions. The Kalman filter allows predictions to adjust based on what other buses along the same or similar route are doing. These two enhancements will serve to help customers receive more accurate information, especially during service disruptions, special events or major delays.

This Demonstration Grant would cover 80 percent of the costs of the DASH Enhanced Real-Time Predictions project, while the other 20 percent (\$12,000) would be covered by a local match. Finance staff have identified the capacity within the current draft budget to accommodate these funds, further supporting this project as it offsets future larger costs for the same project.

Board Action: Consideration of Approval (Resolution)

Next Steps: None

Resolution Authorizing the Application for State Aid to Public Transportation

RESOLUTION # 20-04 DRPT Demonstration Grant for Enhanced Real-Time Predictions

BE IT RESOLVED by the Alexandria Transit Company Board of Directors that Joshua Baker, General Manager/CEO is authorized, for and on behalf of the Alexandria Transit Company, hereafter referred to as the, **PUBLIC BODY**, to execute and file an application to the Department of Rail and Public Transportation, Commonwealth of Virginia, hereafter referred to as the, **DEPARTMENT**, for a grant of financial assistance in the amount of \$60,000 to defray the costs borne by the **PUBLIC BODY** for public transportation purposes and to accept from the **DEPARTMENT** grants in such amounts as may be awarded, and to authorize Joshua Baker, General Manager/CEO to furnish to the **DEPARTMENT** such documents and other information as may be required for processing the grant request.

The Alexandria Transit Company certifies that the funds shall be used in accordance with the requirements of Section 58.1-638.A.4 of the Code of Virginia, that the **PUBLIC BODY** will provide funds in the amount of \$12,000, which will be used to match the state funds in the ratio as required in such Act, that the records of receipts of expenditures of funds granted the **PUBLIC BODY** may be subject to audit by the **DEPARTMENT** and by the State Auditor of Public Accounts, and that funds granted to the **PUBLIC BODY** for defraying the expenses of the **PUBLIC BODY** shall be used only for such purposes as authorized in the Code of Virginia. The undersigned duly qualified and acting Chairman of the **PUBLIC BODY** certifies that the foregoing is a true and correct copy of a Resolution, adopted at a legally convened meeting of the Alexandria Transit Company held on the Twelfth day of February, 2020.

(Signature of Recording Officer)

(Title of Recording Officer)

February 12, 2020

(Date)



ATC Board Agenda Detail

Agenda Item #: 7
Item Title: Executive Session
Contact: Chairman Kaplan
Attachments: None
Customer Impact: None
Board Action: Motion to Enter Session and to Certify Session

Executive Session

Consideration of Convening an Executive Session for the Purpose of Discussing Legal and Personnel Matters, pursuant to Section 2.2-3711 (A1) of the Code of Virginia

ATC Board Agenda Detail

Agenda Item #: 8
Item Title: Next Meeting and Adjournment
Contact: All
Attachments: None
Customer Impact: None
Board Action: Motion and Approval of Adjournment



NEXT ATC BOARD MEETING

Wednesday, March 11, 2020 at 5:30 p.m.
at **DASH Board Room**
3000 Business Center Drive
Alexandria, VA 22314

Please Note: A tour of the DASH Facility and discussion of Capital Projects and infrastructure issues will be conducted first as a part of the next meeting.

Consider Adjournment